

# COESRA Membership Fees & Application Information

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## **General Membership (see application instructions below) \$250.00**

This membership is available to companies / organizations that wish to offer an inexpensive local & national discount / benefit program to their employees. General membership is open to all types of organizations. This membership is NOT for VENDORS (See the next membership category.)

*This membership requires two employee representatives for each member company. There is only one vote per member company. Membership includes the discount of the COESRA program for all member company employees.*

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## **Vendor Membership (see application instructions below) \$250.00**

Membership is available to companies, trade associations, and other business organizations, and enterprises **willing to offer specific discounted products and/or services** to the Central Ohio Employee Services & Recreation Association (COESRA) membership only!

*This membership requires two employee representatives for each member company. There is only one vote per member company. Membership includes the discount of the COESRA program for all member company employees.*

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## **National Vendor's Local Membership \$200.00**

This membership is for any EMRA Vendor member who has paid fees to become a member of ESM National **and wants to join COESRA locally.**

**COESRA Vendor application and fees must be submitted.** *This membership requires two employee representatives for each member company. There is only one vote per member company. Membership includes the discount of the COESRA program for all member company employees.*

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## **Community Service Membership (see application instructions below) \$50.00**

Membership for charitable organizations that want the benefits of the Central Ohio Employee Services & Recreation Association (COESRA) Chapter membership only. This membership does **not include the benefits of EMRA membership. This membership is available only to charities (Organizations that receive most of their operating funds from donation sources.), and/or COESRA Board approved non-profit organizations.**

*This membership requires two employee representatives for each member company. **This membership category has no COESRA voting rights or EMRA benefits.** Membership includes the discount of the COESRA program for all member company employees.*

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## Individual Membership (see application instructions below)

**\$25.00**

Membership is available to individuals that wish to have access to the COESRA Discount Program that do not have it available through the company where they are employed.

This membership is only for the Central Ohio Employee Services & Recreation Association (COESRA). It does not include the benefits of EMRA membership. *Membership provides for a single COESRA card with all of the discount and service privileges of a COESRA card. This membership includes the discount of the local COESRA program only. There are no representative privileges. Individual memberships have no COESRA voting rights.*

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## **APPLYING FOR A MEMBERSHIP**

Members joining **for less than a full calendar year** can either pay the current full calendar year fee, or if the membership application is after July 1 of the current year, they can pay half of the that year's fee plus the next year's fee. Example - General or Vendor membership - January through June = \$250.00; Prorated General or Vendor membership July through December = \$375.00. This will ensure membership through December of the following year.

**First time members** joining November-December can pay for the following year and get these two months for **FREE**.

Make sure the application is completely filled out. Incomplete applications could be returned for additional information and delay the activation of your membership.

99% of the communication and information sharing is electronic. The benefits of membership will be severely diminished for those without a computer and an internet connection. It is highly recommended that at least one of the Reps have an e-mail address. The member company directory is distributed in Adobe PDF file formats to the COESRA member company representatives only. Member companies and their employees should also have the capability for viewing MS word documents, .pdf files, and .jpg or .gif graphic files to use the website for discount access.

### **General Membership**

Application for General Membership, along with your dues payment, **are to be submitted to the Central Ohio Employee Services and Recreation Association (COESRA)** following the instructions on the online application.

COESRA requires an online application process that accepts credit card payments. If your organization only allows for payments by check, it is recommended that you print and send a **copy** of the completed application to COESRA at P.O. Box 995, Columbus, OH 43216, or FAX to 614-388-5753, to speed the membership implementation process. Be sure to black out any credit card information. At a minimum, an e-mail should be sent to COESRA at [info@coesra.org](mailto:info@coesra.org) to alert us to watch for your application.

If you have any questions while completing the application please contact COESRA for assistance. The information provided on the application will be published in the member directory and the answers to the questions will be used to create a guide for the Vendor Reps when marketing their product/service to your company.

**Membership renewals are sent to the current representative's email address.**

Central Ohio Employee Services and Recreation Association  
P.O. Box 995 Columbus, Ohio 43216 (614) 733-0265 FAX (614) 388-5753 [www.coesra.org](http://www.coesra.org)

# COESRA Membership Fees & Application Information

## Vendor Membership

Application for a Vendor Membership, along with your dues payment, is to be submitted to the Central Ohio Employee Services and Recreation Association (COESRA) following the instructions on the online application.

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**Applications for a Vendor Membership along with your dues payment, AND your discount sheet are to be submitted at the same time. The discount information must be sent to COESRA at, P.O. Box 995, Columbus, OH 43216, or FAXed to 614-388-5753, or emailed to [vendors@coesra.org](mailto:vendors@coesra.org).**

All Vendor membership must be reviewed by the Board which meets once a month typically on the third Thursday. All required items must be received before the Board will accept an applicant's membership. Membership can be delayed for up to a month if the application is incomplete or has been filled out incorrectly, or the dues amount is incorrect.

**The discount shown on the application must be specific.** Statements like "reduced pricing" or "substantial discounts" are not acceptable. Avoid the use of vague terms like "no hassle pricing". The discount offered should be at least as good as can be obtained from you through any other discount/incentive plan that you offer. In other words Vendors are expected to offer better than general public pricing.

Your company details will be added to the Member Directory upon acceptance and prior to the next scheduled release. The directory is updated on a **monthly basis** typically prior to the end of the first complete week of the month. New member information, and the requested number of cards, should be sent to the Primary Rep within the first month of your membership.

Renewal notices will be sent the latter part of October. All renewals are due by December 31 to remain in the COESRA Directory & website. Checks must be received no later than January 31st for a current member to be processed as a renewal. **ANY RENEWING MEMBER who misses the January 31st deadline will be required to apply as a new member and submit a complete application.**

## Community Service Membership

Application for Community Service Membership, along with your dues payment, is to be submitted to the Central Ohio Employee Services and Recreation Association (COESRA) following the instructions on the online application.

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## **Individual Membership**

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